

Capitol Hill School Council
capitolhillschoolcouncil@gmail.com
May 23rd, 2024 6:00pm
Called to order at 6:07 by Maya Frew

School Council Executive:

- Chair- Natalie Guy
- Co-Chair- Ksenia Orlova
- Secretary- Jess Voykin
- Key Communicator- Lori Bain
- Volunteer Coordinator- Dejouraj Dalchand
- Geodome Coordinator- Vacant

CHEES Executive:

- Chair- Laura Mooney
- Co-Chair- Jessica Terlesky
- Treasurer- Amber Kirby
- Secretary- vacant
- Casino Coordinator- Maja Frew
- Director- Chris Laasen

In Attendance: Frederique Oberlin, Natalie Guy, Amber Kirby, Mr. K, Jeri-lyn Zbytnuik, Hilary Wright, Lori Bain, Laura Mooney, Rachael Jones, Maja Frew

1. Land Acknowledgement- completed by Bart Kwiatkowski

2. Introduction/Review of Agenda- by Amber Kirby

3. Old Business

Approval of February Minutes- Amber motions, Lori Second APPROVED

Follow up on Year end event- by Amber

Approved for June 13 3:30-5:30, ice cream trucks 2 are booked, YYC Food Trucks booked, Lori to split tickets, Laura Mooney to pick up juice boxes and a couple bottles of water.

4. Key Communicator Update- Lori

Final meeting for the year will be June 5th so no update yet but the notes will be distributed by email to Council. Topics will include the 3 year plan and feedback on the budget.

5. Principal Update-Hilary

Grade Split: we'll continue with single grade per class if possible. Kinder and Grades 1,2,4,5,6 will have 2 classes each, and Grade 3 will have 3 classes. Class size will average 20-21 for Grades 1-3 and 25-28 for Grades 4-6. Grade 5 is close to requiring 3 classes so they'll watch registrations as we approach September.

Staffing: we'll continue to have a dedicated music teacher, 15 hours of Education Assistant hours/week, 0.5 hours of ESL teaching/week and Ms. Wright will continue to work with students requiring extra support. Any extra funding awarded in September will be allocated to more hours from the Education Assistant. Ms. Melnyk's return date has not been communicated yet. Two staff members will be retiring at the end of this year so all remaining staff will remain at the school again next year. Retiring staff will be communicated closer to year end.

Water filling stations: work order is in and we are waiting on that.

Technology: the government has changed from a 3:1 technology target to a \$ allocation for each school to be spent as the school decides. Mac books are twice the price of chrome books or ipads so as the Mac books reach end of life the school will decide whether to replace with new Mac books or use the money to acquire more technology resources depending on the most common use in the classrooms. The school just bought new chrome books so CHS is close to 2:1 ratio at this point. Natalie asked if the new technology allocation rules would allow for School Council to provide funds for more technology if requested and Hilary said she will check. Mr. K also provided an update on the new Ozobots that have been purchased to support the new Robotics curriculum. Grades 1-3 have been using the Ozobots to learn about programming and they've been very well received by students.

Important dates for the end of the school year:

- June 7th is volunteer tea, if you volunteered this year, you're invited.
- June 21 is sports day with the olympic theme,
- June 25th is grade 6 farewell in the morning and animal game in the afternoon.

Hilary will order refreshments for all special days and invoice school council.

Residences for next year: Alien Inline Skating is booked for Oct 1st-17th. Total will be \$6741. Natalie motions to approve the expenditure and Amber seconds, APPROVED

Hilary is still reviewing the other residency ideas and will let us know in September what will be booked for spring 2025.

6. New Business-

Scholastic Book Fair: Scheduled for September 23-26th. Frederique requested for one night to be for parents only so they can make purchases without their children's knowledge. Hilary will take that request away. Scholastic purchases through classrooms allow for 20% of money earned to returned to the classroom to spend on class books. 40% of Book Fair revenues are credited back to the school for additional book

purchases.

Schedule for council meetings 2024/25 set by Hilary and agreed by Council:

- AGM on September 26th
- Oct 17th, Nov 21st, Jan 23rd, Feb 20th, April 24th, May 22nd

Halloween Dance will be Thursday, October 24th due to the PD day the next day. Amber will book the same DJ and Photo Booth over the summer to make sure we get our desired date.

Council highlighted that this will be Natalie Guy's last meeting as Chair of the Capitol Hill School Council since her daughter is graduating this year. Ksenia Orlova communicated by email that she would not be able to take over as Chair next year. Frederique said she can take over as Chair of School Council in September and Jeri-lyn said she could provide support if Frederique is unable to make any meetings. Their approval for those roles can be approved at the AGM in September.

7. Next Meeting: will be the AGM on September 26th, 2024

8. Meeting Adjourned by Natalie at 6:47pm

Capitol Hill School Council and CHEES

capitolhillschoolcouncil@gmail.com

May 23rd, 2024 at 6:48pm

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Called to order by Amber at 6:48

1. Financials Update-Amber

General: \$7,884 with a cheque for \$646 yet to be deposited and 3 more fun lunch proceeds coming in. Approximately \$4,100 planned expenditures for the rest of the year. Lori suggested purchasing Indigo gift cards at \$15 each for all staff members for year end staff appreciation gift from Council. Lori will purchase the gift cards once she receives a final number of staff from Hilary. Estimated to be 30 staff members. Amber motioned and Lori seconded, APPROVED.

Casino Account: currently \$45,154 that must be spent by January 2025, Hilary shares that the \$15/student for field trips was well utilized so Council agreed to repeat the funding for next year. Note that the \$15/student is approved to cover additional students that join the school throughout the year with no maximum total spend. Amber motioned, Lori seconded APPROVED.

Geodome Account: still sitting at \$10,003

2. Fundraising Activities- Continuing fun lunches next year. Details to be discussed at September meeting. Hilary will coordinate Art Cards for Kids next year again.

3. New Business

CHEES Fiscal Year: Amber would like to change the year end for our financial statements from May 31st to July 31st to align the CHEES year end with the AGLC year end so that only one set of financial statements needs to be prepared. This requires an amendment to the CHEES bylaws that will be proposed at the 2024 AGM if not before.

Paul Davis: Hilary to solicit neighbouring schools to gage interest in having Paul Davis come again next year and share the costs with us. A presentation to the students during the day and to parents in the evening was recommended again. Cost was approximately \$1600 last time and was eligible for the \$500 School Council grant provided by the government.

Bike Safety: Maja suggested a bike safety event for next spring at the start of bike season. Council will investigate in the fall.

4. Next Meeting: May 23, 2024

5. Meeting Adjourned by Natalie at 7:17