

Capitol Hill School Council & Capitol Hill Elementary Enhancement Society (CHEES)

capitolhillschoolcouncil@gmail.com

Meeting: January 21, 2026 at 6:30pm

School Council Agenda: 6:30 PM - 7:30

School Council Executive:

- Chair: Frederique Oberlin
- Co-Chair: Sarah Devoldere
- Secretary: Jess Voykin
- Key Communicator: Lori Bain
- Volunteer Coordinator: Sarah Devoldere
- Geodome Coordinator: Pam McHugh

CHEES Executive

- Chair: Chris Laasen
- Co-Chair: Vacant
- Treasurer: Amber Kirby
- Secretary: Jess Voykin
- Casino Coordinator: Maja Frew

In Attendance: Adam Eakin, Jess Voykin, Chris Laasen, Sarah Devoldere, Rachel Clowes, Nicole Dowling, and Maja Frew

School Council Agenda: 6:30 PM - 7:30

1. Call Meeting to Order (Sarah) at 6:33
2. Land Acknowledgement / ReconciliACTIONS Moment (Adam)-Calgary Public Library at 6:37
3. Introductions (All)
4. Approval of Minutes from prior meetings

4.1. November 19, 2025- motioned by Maja, seconded by Sarah **APPROVED**

5. Principal's Report (Adam)

5.1. School Updates (enrollment, staffing, facilities)

Student Count & Class Size-308 total, dropped by 312 at Sept 30, Projections are coming but expecting around 320 currently. Current smallest classes at 17 and highest at 31.

Staffing Updates-Grade 3- Ms. Rojas on maternity leave, Ms. Defoe is covering until the end of January and currently hiring a more permanent solution. Grade 4- Ms. Khoang resigned and they secured Ms. Rowley for the remainder of the year. She began in September. Grade 5-Ms. Moore has a short term leave starting in Mid-February to mid-March and Ms. Sondra Torstensen has agreed to cover the leave, Ms. Schachtner is confirmed for the remainder of the year. Admin- Ms. Melnyk has been on leave since February 2024 and detachment date is early February. Ms. Clowes is the preferred candidate but it must go through the staffing process.

MRU teacher Candidates- Ms. Berry, Ms. Choo and Ms. Geden from Year 4, Are here Jan 6 until Mid April, for final practicum.

Dry Pond Update- East side of the field, starting in summer 2026 and takes 4-6 months and includes roadwork on 21 Ave NW. It will be gentler grade in the school facing side and includes more native and drought tolerant plants, a smaller soccer pitch, access pads for maintenance vehicles, open sightlines and built into the designs. The fence for the soccer field will go down in Fall 2026 and flip to the east side. Sidewalks on both sides of the field and jut outs at the sidewalks will be completed during this work.

5.2. Academic Highlights (student achievement, curriculum, assessments)

5.3. Events & Activities (recent events, upcoming activities)

Update on Scholastic Book Fair- past November was well received and we received some funding from it. Funding for cushion schools in Library from past funding has been well received

Update on Giving Tree / year end activities- two families through us and one sent through the magic of Christmas, families were very appreciative, food drive was successful,

Grade 5 & 6 skiing - March- forms are sent home already.

K-4 swimming - April, cost has increased substantially due to lifeguard fees.

Student Voice- 2 reps per class, 23 kids total, Kids talked about the kindness of our community, and worried about the baseball diamond going away, and various concerns. This will continue before our next school council meeting.

Yellow Steps Residency for 2026-2027-tentative place based and outdoor community learning, ties in with the curriculum, cost of \$8,000- \$11,000 for 8-11 days, and two pd sessions for staff. In talks right now with council, staff and yellow steps to see if it's a good fit. Sarah brings up there may be more diversity outside of what we are capable of doing. A Pd day inservice, as an alternative option. Adam will reach out to the schools that have done it before and follow up about its impact to the school and reception of the staff.

Funding requests- \$500 for student learning resources \$500(ex-student moving pathway, noise cancelling headphones, and pencil grip, adaptive resources). Busses for skiing- \$1700 for two days, Busses for skiing-\$3,200(4days), Sound Kreations hip hop dance residency up to \$3,000(whole school for one week in May), Owls nest book fair to attend at that time, Meals for teachers for February Conferences up to \$300, Funds for Volunteer tea, sports day and Grade 6 Farewell up to \$500 instead of up to \$300, Music Room Smartboard -\$8,000, Yellow Steps Residency up to \$15000

Upcoming Dates-**January 2026** PD Day – January 30, 2026 (CBE Learning Symposiums)

February 2026 Teachers' Convention – February 12 & 13, 2026, Report Cards – February 24, 2026, Learning Conferences - February 26 & 27, 2026

March 2026 Div. 2 Skiing - March 2 & 3, 2026, Winsport COP, K Orientation - March 11 or 12, 2026, Div. 2 Math Contest – March 16, 2026, Spring Break – March 23-27, 2026

April 2026 Swimming (K–4) - April 20–23, 2026, Sir Winston Churchill Pool, Maatoomsii'Pookaiks – April 24, 2026 (PD Day - CBE Indigenous Learning Day), Spring Concert - April 30, 2026 (Div. 2)

May 2026 Sound Kreations - May 11–14, 2026, Owl's Nest Book Fair - May 11–14, PAT (Provincial Achievement Test) - May 22, 2026, Volunteer Tea - May 28 or 29, 2026

June 2026 PATs – June (multiple dates), Sports Day - June 19, 2026, NIPD - June 21, 2026 (Sunday), Grade 6 Farewell - June 23 or 24, 2026, Year-End Assembly - June 26, 2026 (Last day for students), Appeals Day - June 29, 2026, Org. Day - June 30, 2026

6. Geodome Activities (Pam & Sarah)
 - 6.1. Upcoming activities for spring / needs- Pam is meeting with Linden, core member of the geodome project next friday with more updates to come in the future
 7. Current Business (All)
 - 7.1. Dance - Date proposed for Thursday March 19
 8. New Business (All)
 9. Council Administration
 - 9.1. Upcoming roles & availability to shadow- We will need more parents to volunteer for next fall, key communicator, secretary and treasurer are needed, Availability to shadow at this time for help to transition. Adam will send a call to action with families.
 10. Next Meeting
 - 10.1. Wednesday February 18 at 6:30pm
 11. Meeting Adjournment (Sarah) at 8:06
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CHEES Agenda: 7:30 PM - 8:00 PM

1. Call Meeting to Order (Chris) at 8:06
2. Financials Update (Amber)-financial update to follow as they are not prepared at this time- later shared by email to school council and added
 - 2.1. General: \$4968.97
 - 2.2. Casino: \$64,066.88
 - 2.3. Geodome: \$10,000
3. Current Business - Fundraising Activities- active
 - 3.1. Fun Lunches - update and additional dates-volunteers are back- Jelly Modern donuts requested
 - 3.2. Mabels Labels- ongoing
4. New Business - Funding Requests

- 4.1. 2025/2026 funding asks and updates- **\$500 for student learning** resources(student moving pathway, noise cancelling headphones, and pencil grip, adaptive resources)-Maja motions, Sarah second **APPROVED**. **Busses for skiing-** \$1700 for two days)-Maja motions, Sarah second **APPROVED**, **Busses for swimming-**\$3,200(4days))-Maja motions, Sarah second **APPROVED**, **Sound Kreations hip hop dance residency** up to \$3,000(whole school for one week in May))-Maja motions, Sarah second **APPROVED**, Owls nest book fair to attend at that time, **Meals for teachers for February Conferences** up to \$300)-Maja motions, Sarah second **APPROVED**, **Funds for Volunteer tea, sports day and Grade 6 Farewell up to \$500 instead of up to \$300** -Maja motions, Sarah second **APPROVED**, Music Room Smartboard -\$8,000 we decided to hold until the next meeting. Yellow Steps Residency up to \$15000 we decided to hold until the next meeting, **field trip increase and extra \$1.30** per child for the grade 4 field trip previously **approved** by email.
- 4.2. Davison Orchard Fundraiser- big buy in for that in fall 2026, 10\$ per box goes to school Adam is following up
- 4.3. Great Little coupon book- coupons are local and books are \$15 and \$7.50 goes directly to the school brought forward by Adam and well received.

5. Meeting Adjournment (Chris) at 8:23